

REGISTRATION INFORMATION

Registration for the 10th International Reunion of the Bishops' High school (Guyana) Alumni Association is now open. Alumni and friends are now invited to register. Register early to save time and money.

A. Categories of attendees:

- Bishops' Alumni
- Guest (spouse, relative, friend)

B. Events

- Tuesday July 19th – Welcome Cocktails – Alumni only
- Wednesday 20th – Business Meeting – Alumni Only; Chapter Executives Meeting – Chapter Executive members only
- Thursday 21st – Sports Day - Guests welcome; Cultural Evening – Guests welcome
- Friday 22nd – Visit to Kingston, Commemoration Service and Luncheon – Guests Welcome
- Saturday 23rd – Class Reunions and Tours (to be independently arranged); Gala Dinner/Dance-Guests welcome.

C. Registration and fees

- All attendees must pay fees for the reunion activities as indicated
- A separate form must be completed for EACH attendee
- Registrants will be identified by nametag and or ticket for entrance into charged events
- **REMEMBER –The deadline for Early Bird Registration is March 31st 2011**
- The postmarked date on the envelope will be the receipt date.

D. Confirmation of Registration: A Confirmation Notice will be sent within 14 days of our receiving your Registration Fee payment. Please bring this Confirmation Notice with you when you pick up your Registration Package. If you plan to submit your registration by regular mail and/or to pay by cheque please remember that these should be mailed at least six (6) weeks before the event to ensure that forms are received and payment has cleared the banking system.

E. Cancellations:

- Cancellations made prior to April 20, 2011 will be refunded minus a processing fee of US\$30.00. Note that refund cheques will not be processed until after the Reunion activities. Acknowledgment of cancellations will be sent upon receipt.

REFUNDS WILL NOT BE MADE ON CANCELLATIONS AFTER APRIL 20th, 2011

F. How to register:

- You may download the Registration Form, fill in and return as a scanned attachment email – to bhsaaja@gmail.com

- You may download the Registration Form, fill in and return by Fax to (876) 968-1718
- You may download the Registration Form, fill in and return by mail to:

The Bishops' High School (Guyana) Alumni Association

46 Gardenia Dr.

Kingston 6

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G. Payment Options:

- If paying by cheque make payment to - **The Bishops' High School (Guyana) Alumni Association** and mail to the address above
- If paying by credit card please ensure that the appropriate section of the Registration form is filled in and signed and fax or email the form as indicated above.
- You may call in your credit card information to (876) 435-1511. The payment will be processed on receipt of the signed form.
- Bank transfer – Intermediary Bank: Chase Bank, Swift Code CHASUS 33
Routing Number/ABA - 021000021

Local Bank: Bank of Nova Scotia

Liguanea Branch

125 – 127 Old Hope Rd., Kingston 6

Account # 90365

H. Hotel Registration:

- After we have received your Reunion Registration we will send you the Hotel Registration Form so that you can access the Hotel's Special Reunion Rates.

I. Organising committee contact information:

Name	Tel. Numbers	Email address
Sarah Wilkinson-Eytle	876-970-2597(h), 435-1511 (c)	sarahddoc@yahoo.com
Joy Pilgrim	876-925-1424 (h), 353-3863 (c)	joypilgrim@cwjamaica.com
Allison Fung	876-754-2066 (h), 445-5320 (c)	allifung@gmail.com
Janice Bisnauth Miller	876-407-7730	janice_20@hotmail.com